

ilm Level 3 Award in Leadership & Management

The **ilm** Level 3 Award in Leadership and Management is a nationally recognised qualification that has been specially designed to equip potential and practising first line managers with the foundation for their development in this role. The programme does this by developing basic management and leadership skills and assisting participants in their application of these back into the work environment.



Qualification Overview	
Title	<ul style="list-style-type: none"> • ILM Level 3 Award in Leadership and Management
Notional Credit Value	<ul style="list-style-type: none"> • Minimum 4 Credits
Duration	<ul style="list-style-type: none"> • 21 Guided learning hours (4 full-day workshops)
Tutorial Support	<ul style="list-style-type: none"> • Minimum of 2 hours
Structure	<ul style="list-style-type: none"> • Minimum of 2 units totaling 4 Credits or more to be completed within a one year period from the following. Credits shown in (). • Solving problems and making decisions (2) • Leading and motivating a team effectively (2) • Understanding performance management (2) • Understanding good practice in workplace coaching (3) • Planning change in the workplace (2) • Managing workplace projects (2) • Understanding organising and delegating (1) • Understanding the communication process in the workplace (2) • Understanding conflict management in the workplace (1) • Understanding costs and budgets in an organisation (1) <p>For additional information regarding content and assessment criteria please refer to individual unit specifications</p>

To complete the required guided learning hours for the Level 3 Award qualification you are required to:

- Attend a one to one Induction
- Attend a minimum of 2 units from the selected list
- Complete a one-to-one tutorial for each of the chosen units (part of full-day workshop)
- Submit the agreed assignment for each of the chosen units

Groups are inter-changeable depending upon Units selected by individual delegates and the length of time delegates are able to commit to complete the qualification.

Unit P1L3 Solving problems and making decisions

Unit P2L3 Leading and motivating a team effectively

Unit P3L3 Understanding performance management

Unit P4L3 Understanding good practice in workplace coaching

Unit P5L3 Planning change in the workplace

Unit P6L3 Managing workplace projects

Unit P7L3 Understanding organising and delegating

Unit P8L3 Understanding the communication process in the workplace

Unit P9L3 Understanding conflict management in the workplace

Unit P10L3 Understanding costs and budgets in an organisation

For specific workshop dates please contact us.

Additional Units & Blended Learning

Delegates may choose to select additional Units (over and above the minimum required) and study these through our blended learning approach. Candidates complete a Unit Induction, at which they are provided with the resources to complete the Unit through self-study. Additional support to submit the Unit assignment (optional) is provided through email and one to one tutorials. Delegates can select from the full list of ilm Units.

Cost to study additional Units are £215 per Unit (Assessed route) or £165 per Unit (Non-assessed route. Funded, these costs are £117 per Unit (Assessed route) or £67 per Unit (Non-assessed Unit).

ILM Membership

All registered candidates automatically become student members of the ILM for the duration of their programme. Designed to help candidates get the most from their course and advance their management career, studying membership gives access to a wide range of specialist support and development materials and serves. Successful completion of a Level 3 qualification provides eligibility for a minimum grade of Associate Membership (AMInstLM) of the Institute of Leadership and Management.

Investment

The total cost for the programme will vary between £829 and £879 per person depending upon the chosen Units. This includes all relevant materials, ilm registration and certification, along with student membership allowing access to a wide range of support and development materials.

Bespoke In-house Programmes

Should you have eight or more candidates, an internal programme can be delivered for your organisation. Alternatively, if you have eight or more candidates and wish to select different optional units, a customised internal programme can be delivered for your organisation.